XP Power

XP Power is a major supplier of critical power conversion technology to the medical, technology and industrial markets. We are a fast-growing company listed on the London Stock Exchange. We are looking for self-motivated professionals who thrive in dynamic environments. We are proud of and committed to our culture that values Customer Focus, Flexibility, Knowledge, Speed, and Integrity. Joining our team means you will work in a high performing global company where employees collaborate and strive for excellence.

Job Title: **Purchasing Manager**

Reports to: **Operations Manager**

Location: **Gloucester, MA**

Employment Type: **Full time, Exempt**

Position Summary:

The Purchasing Manager's primary objective is to assume direct responsibility of logistics involved in end to end supply chain for all custom products manufactured at the XP RF Product Group facility. You will be responsible for the direct management of all materials used for assigned key accounts and overall material planning.

Key Responsibilities:

- Develop cost reduction plan for material procurement and logistics.
- Develop relationships with our key suppliers and setup a yearly cost reduction plan while maintaining quality.
- Develop new sources for contract manufacturing and participate in supplier selection process.
- Hands on procurement and material planning including team management.
- Implement strategy with hands on price, delivery and contract negotiation.
- Develop, monitor and reduce inventories using JIT, Kanban and VMI agreements.
- Be a liaison between local procurement and Asia factories for material movement.
- Establish Purchasing and Logistics KPI's including Inventory and PPV.
- Define and implement best practice for material planning.
- Be actively involved with R&D team to develop a NPI sourcing plan and cost estimates.
- Other duties may be assigned as required.

Key Qualifications and Skills:

- 8 years of purchasing experience with Electro Mechanical components and EMS supply chain.
- Understand risk minimization strategies in supply chain (VMI, Kan Ban etc.).
- Supervisory experience with a materials operation team.
- Excellent proven negotiation skills.
- Understanding of engineering BOMS and technical drawings.
- Experience with SAP ERP and understanding of S4 Hana system a plus.
- Understanding of international shipments and custom logistics.
- Excellent knowledge in spreadsheet data analysis.

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Company Registration No. EIN 77-0275313, California D0931516, Sales tax No. SR-GH 26-823033

Benefits:

In addition to competitive salary, XP Power offers a comprehensive benefits package, which includes company sponsored health insurance coverage, and a 401K plan. Non-financial benefits include a friendly culture that where people collaborate and strive for excellence.

This is an outline job description and does not attempt to cover the many detained aspects inherent in the job.

Job holders will be expected to undertake similar or related duties and responsibilities to those listed.

Job Holder's Signature: _____

Date: _____

To apply, please send your resume with cover letter and salary expectation to:

Andrea Grant

HR Generalist

Email: vacancies@xppower.com

XP Power is an equal opportunities employer.

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